

## **Academic Coordinator (Astronomy TLC project) at IUCAA under PMMMMNMTT scheme**

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**Pay / Remuneration:** Consolidated salary of up to Rs. 90,000/- p.m.

**No. of Post:** One

**Duration:** Co-terminus with the project completion, renewable annually based on performance

**Age Limit:** 45 years (Including relaxation)

**Qualification & Experience:** Ph.D. in Astronomy/Physics/Mathematics followed by minimum 3 years of relevant professional experience.

**Desirable Skills:** Good domain knowledge in Astronomy/Physics/Mathematics, leadership quality and management skills, proficiency in English and at least one Indian language, proficiency in handling office/publication software and internet-based tools, other skills relevant for this centre.

**Duties & Responsibilities:**

- Coordinating the academic activities of the centre.
- Will have the overall responsibility of delivering the products in a time-bound manner.
- Oversee the work of relatively junior members at the centre.
- Work closely with faculty members at IUCAA and other universities/institutions.
- Plan and organize workshops.
- Convene regular meetings of the executive and other committees.

*This is a full-time position and the candidate is expected to be present for all events. They will report to the executive committee of the TLC project at IUCAA.*

**Last date of application:** April 20, 2018